

Grant County Board of Elections

Meeting Agenda

Grant County Clerk's Office

February 12, 2024

2:00 PM

I. Call to order:

II. Attendance:

III. Guests:

IV. Approval of Meeting Minutes December 18, 2023

a. Calendar 2024:

- a) March 15, 2024 Last Day for R & D County Executive Committees to submit names for Election Officers
- b) April 6, 2024 Online Absentee Portal Opens, Closes May 7, 2024
- c) May 8-10, 13-15, 2024 Excused Absentee Voting GC Clerk's Office
- d) May 16-18, 2024 Early Voting GC Library
- e) May 21, 2024 Election Day

V. Old Business

VI. New Business

a. Approval of Primary 2024 Election Plan

b. Approval of Ballot Counting Committee and Accuracy Board

- a) Recommendation is to appoint: Allison Conner, Taylor Caldwell, Marcella Brown and Tabatha Clemons

VII. Adjournment:



Commonwealth of Kentucky

Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Grant	
Election	Dates of Voting
Primary May 8,9,10,13,14,15 2024	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Grant County Clerk's Office
Address	107 N Main St Williamstown, KY 41097
Type	County Clerk Office
Number of Parking Spaces	Sufficient Parking Spaces?
60	Yes
Voting Equipment to be Used	
Number	Type of equipment
1	Optical Scanner Verity
1	ADA Machine Verity Duo
1	Know Ink EPB & Verity Print

Precincts in Voting Location	
Precinct name	Number of registered voters
All	All voters: 18728
	Inactive voters: 1756
	Active voters: 16972
	As of 2/3/2024

Narrative Plan *(please attach additional sheets if needed)*

1.) Why is this consolidation of these precincts desirable?

☒ This is the same plan used in the last election

This is the same plan that was successfully executed in Grant County during the 2022 General Election, the 2023 Primary and General Election.

2.) In what manner will Precinct Officers be assigned?

☒ This location will be fully staffed with election officials

The County Clerk and deputies will serve as election officers during excused in person absentee voting.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"

Upon the approval of the State Board of Elections we will publish our plan on our website, the Fiscal Courts website, social media and the Grant County News. Postcards were sent in 2022 notifying all voters in Grant County of the vote center model and that the voter may select the vote center that works best for them. Additionally, we continue to educate at local events, civic groups and in our office.

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?

We have provided detailed information on our voting locations in our attached election plan. All of the location meet ADA standards, including providing a wheelchair at all locations. When setting up each location voter traffic flow is examined and the layout of each location is determined by considering voters' needs and law requirements.



Commonwealth of Kentucky

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Title	Grant County Clerk
About Voting Location	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Grant County Clerk's Office
Address	107 N Main St Williamstown, KY 41097
Type	County Clerk Office
Number of Parking Spaces	Sufficient Parking Spaces?
60	Yes
Voting Equipment to be Used	
Number	Type of equipment
1	Optical Scanner Verity
1	ADA Machine Verity Duo
1	Know Ink EPB & Verity Print

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Commonwealth of Kentucky

Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Grant	
Election	Dates of Voting
Primary 5/21/2024	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
Example: Tulip Poplar High, 123 Main Street, County High School	
Name	Grant County High School
Address	715 Warsaw Rd Dry Ridge, KY 41035
Type	High School
Number of Parking Spaces	Sufficient Parking Spaces?
589	Yes
Voting Equipment to be Used	
Number	Type of equipment
3	Optical Scanner Verity
1	ADA Machine Verity Duo
4	Know Ink EPB & Verity Print

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	As of 2/3/2024

Narrative Plan (please attach additional sheets if needed)

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2.) In what manner will Precinct Officers be assigned?

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We will assign 4 clerks, 4 paper ballot judges to work with the clerk and operate the Verity Print to issue a ballot, 3 Verity Scan judges, 1 sheriff and 1 Voter Center Supervisor serving as a Sheriff. We will ensure party parity at each location to the best of our ability.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"

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Commonwealth of Kentucky

Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Grant	
Election	Dates of Voting
Primary 5/16,17,18 & 21 2024	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
Example: Tulip Poplar High, 123 Main Street, County High School	
Name	Grant County Public Library
Address	201 Barnes Rd Williamstown, KY 41097
Type	Public Library
Number of Parking Spaces	Sufficient Parking Spaces?
65	Yes
Voting Equipment to be Used	
Number	Type of equipment
2	Optical Scanner Verity
1	ADA Machine Verity Duo
4	Know Ink EPB and Verity Print

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All	All voters: 18728
	Inactive voters: 1756
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	As of 2/3/2024

Narrative Plan (please attach additional sheets if needed)
1.) Why is this consolidation of these precincts desirable? <input checked="" type="checkbox"/> This is the same plan used in the last election
This is the same plan that was successfully executed in Grant County during the 2022 General Election, the 2023 Primary and General Election. We are adding this location as an Election Day location in preparation for the 2024 General Election. We will remove the Early Voting Scanners and replace them with Election Day Scanners prior to Election Day.
2.) In what manner will Precinct Officers be assigned? <input checked="" type="checkbox"/> This location will be fully staffed with election officials
We will assign 4 clerks, 4 paper ballot judges to work with the clerk and operate the Verity Print to issue a ballot, 3 Verity Scan judges, 1 sheriff and 1 Voter Center Supervisor serving as a Sheriff. We will ensure party parity at each location to the best of our ability.
3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
<small>Upon the approval of the State Board of Elections we will publish our plan on our website, the Fiscal Courts website, social media and the Grant County News. Postcards were sent in 2022 notifying all voters in Grant County of the vote center model and that the voter may select the vote center that works best for them. Additionally, we continue to educate at local events, civic groups and in our office.</small>
4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
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Commonwealth of Kentucky

Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Grant	
Election	Dates of Voting
Primary 5/21/2024 Election Day	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
Example: Tulip Poplar High, 123 Main Street, County High School	
Name	Mason Corinth Elementary
Address	225 Heekin Rd Williamstown, KY 41097
Type	Elementary School
Number of Parking Spaces	Sufficient Parking Spaces?
135	Yes
Voting Equipment to be Used	
Number	Type of equipment
2	Optical Scanner Verity
1	ADA Machine Verity Duo
3	Know Ink EPB and Verity Print

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Precinct name	Number of registered voters
All	All voters: 18728
	Inactive: 1756
	Voters-inactive: 16972
	As of 2/3/2024

Narrative Plan (please attach additional sheets if needed)

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2.) In what manner will Precinct Officers be assigned?

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We will assign 3 clerks, 3 paper ballot judges to work with the clerk and operate the Verity Print to issue a ballot, 2 Verity Scan judges, 1 sheriff and 1 Voter Center Supervisor serving as a Sheriff. We will ensure party parity at each location to the best of our ability.

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Grant	
Election	Dates of Voting
Primary 5/21/2024	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
Example: Tulip Poplar High, 123 Main Street, County High School	
Name	Williamstown High School
Address	300 Helton Rd Williamstown, KY 41097
Type	High School
Number of Parking Spaces	Sufficient Parking Spaces?
125	Yes
Voting Equipment to be Used	
Number	Type of equipment
2	Optical Scanner Verity
1	ADA Machine Verity Duo
4	Know Ink EPB and Verity Print

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Commonwealth of Kentucky

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Grant	
Election	Dates of Voting
Primary 5/21/24	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
About Voting Location	
Example: Tulip Poplar High, 123 Main Street, County High School	
Name	Crittenden Mt Zion Elementary School
Address	270 Crittenden Mt Zion Rd Dry Ridge, KY 41035
Type	Elementary School
Number of Parking Spaces	Sufficient Parking Spaces?
83 voter spaces	Yes
Voting Equipment to be Used	
Number	Type of equipment
3	Optical Scanner Verity
1	ADA Machine Verity Duo
5	Know Ink EPB & Verity Print

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Commonwealth of Kentucky

County Election Planning Report

County Name	
Grant	
Election	
2024 Primary	
Person Completing this Form	
Name	Tabatha Clemons
Title	Grant County Clerk
Phone	859-824-3321 option 6

For in-person voting on Election Day, the County Board of Elections will (check one):

- ☒ Consolidate precincts and precinct election officers (Requires Form SBE 74);
- ☐ Utilize the same consolidation plan that was used in a previous election (Requires previous Form SBE 74); or
- ☐ Open all existing precincts.

Excused in-person absentee voting will occur (check one):

- ☒ Within the County Clerk's office; or
- ☐ In another location within the county (Requires Form SBE 74).

No-excuse in-person absentee voting will occur (check one):

- ☐ Within the County Clerk's office; or
- ☒ In another location within the county (Requires Form SBE 74).

Absentee ballot drop-boxes will be located (minimum of one location required):

Grant County Clerk's Office

I have attached:

- ☒ All required Form SBE 74 sheets
- ☒ Relevant Maps
- ☒ Supplemental Narrative

2/12/24

Signature

Date